

ORDINANCE NO. _____

**AN ORDINANCE IMPLEMENTING POLICY A.1, CITIZEN INVOLVEMENT
PROVISIONS OF
THE DUNES CITY COMPREHENSIVE PLAN**

WHEREAS, it is important that Dunes City's Comprehensive Plan policies be implemented by City Ordinance so as to carry out the collective will of its citizens; and

WHEREAS, Goal 1 of the State of Oregon's Statewide Planning Goals and Guidelines, requires that the City develop a citizen involvement program (CIP) that insures the opportunity for citizen involvement in all phases of the planning process; and

WHEREAS, the original Dunes City Comprehensive Plan was adopted September 9, 1976, with amendments in 1978, with the current version having been adopted September 16, 1997; and

WHEREAS, effective citizen involvement is a clear priority for the state of Oregon and its communities, recognizing that the perspectives of planning professionals and citizenry are equally important; and

WHEREAS, Dunes City has historically and successfully implemented its lauded Citizen Involvement Program through utilization of open town-hall type meetings of its citizenry whereby everyone in attendance can fully participate in the proceedings, including voting on proposed recommendations of its citizenry; and,

WHEREAS, Dunes City's Citizen Involvement Program incorporates the requirements of both a Committee for Citizen Involvement (CCI) that oversees expansion of public involvement opportunities as required by statewide Planning Goal 1 (OAR 660-015-000(1)) and a Citizens Advisory Committee (CAC) that provides public input on all phases of the planning process including but not limited to: Preparation of comprehensive plan amendments, plan content, plan adoption, minor and major changes in the plan, plan implementation, specific land use proposals, zoning ordinance changes and other planning issues;

NOW, THEREFORE, THE CITY OF DUNES CITY ORDAINS AS FOLLOWS:

Section 1. Purpose: The purpose of this Ordinance is to clarify and implement Policy A.1 of the Dunes City Comprehensive Plan in order that the Dunes City Citizen Involvement Program run as smoothly as possible in accordance with the Dunes City Charter and in ordinances and Oregon State Law concerning public involvement in land use decisions.

A. Citizens Involvement Program. The Citizens Involvement Program (CIP) shall be developed by the Committee for Citizen Involvement (CCI) to ensure the extensive, ongoing involvement of local citizens in all phases of the land use planning process. The Program will be publicized and the procedures by which the general public will be involved in the on-going land-use planning process will be clearly defined. The CIP shall incorporate the following components:

1. *Citizen Involvement.* The Citizens Involvement Program (CIP) provides for widespread citizen involvement. The CIP shall provide opportunities for the involvement of a cross-section of affected citizens in all phases of the planning process.

2. *Communication.* The CIP shall ensure effective two-way communication with local citizens. Mechanisms shall be established to provide for effective communication between citizens and elected and appointed officials, including but not limited to the use of electronic communications, newsletters, mailings, posters, mail-back questionnaires, and other available media.

3. *Citizen Influence.* The CIP shall provide opportunities for the general public to be involved in all the planning process as set forth and defined in the goals and guidelines for Land Use Planning including: Preparation of Comprehensive Plans and Implementation Measures, Plan Content, Plan Adoption, Minor Changes and Major Revisions in the Plan, and Implementation Measures. Citizens shall be provided with opportunities to be involved in the following phases of the planning process:

- Data Collection: Inventorying, recording, mapping, describing, analyzing and evaluating the elements necessary for revising the City's Comprehensive Plan.
- Plan Preparation: Developing a body of sound information to identify public goals, develop policy guidelines, and evaluate alternatives for revising the City's Comprehensive Plan.
- Plan Adoption: Reviewing and recommending changes to the City's proposed Comprehensive Plan.
 - Plan Implementation: Development, adoption, amendment and application of legislation necessary to implement the City's Comprehensive Plan.
- Plan Evaluation: Evaluation of the City's Comprehensive Plan.
- Plan Revision: Reviewing and recommending proposed changes to the City's Comprehensive Plan.

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4. *Technical Information.* The CIP shall include measures to assure technical information is available in an understandable form. Assistance shall be provided to interpret and effectively use technical information. A copy of all technical information relied upon in each decision making process shall be readily available at Dunes City Hall.

5. *Feedback Mechanism.* The CIP shall include measures to ensure citizens receive a response from policymakers. Recommendations resulting from the CIP shall be retained and made available for public assessment. The rationale used to reach land-use policy decisions shall be readily available in the form of a written decision.

6. *Financial Support.* Adequate human, financial and informational resources shall be allocated for the CIP. These allocations shall be part of the City's Planning Budget.

Section 2. Citizen Involvement Program (CIP) The CIP is composed of a single town-hall type of entity that includes both CCI and CAC functions. Its existence is formally set up by this ordinance. Its voting members are all who attend; a list of members is to be kept by Dunes City. Notices to members shall be sent out by Dunes City in the event of a meeting requested by the City. The CCI-CAC can also meet on its own account to provide public input; if it does so, a list of attendees/voters and summary of recommendations shall be given to City to be maintained as public record.

A. Committee for Citizen Involvement (CCI) functions. Advising the Council only on matters pertaining to maintaining and increasing citizen involvement. The CCI will assist the Council with the development of a program that promotes and enhances citizen involvement in land-use planning. In its CCI function, the Committee also assists in the implementation of the citizen Involvement Program (CIP), and will evaluate the process being used for citizen involvement. Evaluations will be based on measurable objectives.

B. Citizens Advisory Committee (CAC) functions. Recommending to the Planning Commission and City Council specifically regarding proposed changes to the Comprehensive Plan, Post Acknowledgement Plan Amendments, and land use regulation, creation, amendment or update for which the CAC function of input on a specific issue was requested or which the Committee members provided as requested by its members. Sitting in its CAC function, the Committee, or subcommittee if the Committee desires to create one for a specific issue, shall conduct well-publicized meetings at which all interested parties, by their attendance at the meetings shall become voting members for the duration of the meetings on the issue being considered.

Section 3. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is judicially declared to be invalid, unenforceable, and/or void by a court of competent jurisdiction, such decision shall not have the effect of invalidating or voiding the remainder of this Ordinance, and the part(s) of this Ordinance so held to be invalid, unenforceable, and/or void shall be deemed stricken, and the remainder of this Ordinance shall have the same force and effect as if such stricken part(s) had never been included.

this _____ day of _____, 2_____.

Ayes: _____ Nays: _____ Abstain: _____ Absent: _____ Vacant: _____

This ordinance was read for a second time and adopted by the City Council of Dunes City,

Oregon, on this ____ day of _____, 2 _____.

Ayes: _____ Nays: _____ Abstain: _____ Absent: _____ Vacant: _____

ADOPTED BY THE DUNES CITY COUNCIL THIS ____ DAY OF _____, 2013.

Rebecca Ruede, Mayor

ATTEST:

Fred Hilden, City Recorder